

# Emmanuel Lutheran Church



<b>Job Title:</b>	Audio Visual Technician	<b>Job Category:</b>	N/A
<b>Department/Group:</b>	Emmanuel Media Group	<b>Job Code/ Req#:</b>	N/A
<b>Location:</b>	7763 E Long Look Dr. Prescott Valley, AZ 86314 Prescott Valley, AZ	<b>Travel Required:</b>	No
<b>Level/Salary Range:</b>		<b>Position Type:</b>	Part-Time 4-6 hours weekly including Sundays and occasional Wednesdays
<b>HR Contact:</b>	Pastor Tricia Lowe	<b>Date Posted:</b>	8-30-2020
<b>Will Train Applicant(s):</b>	Yes	<b>Posting Expires:</b>	10-1-2020

**Applications Accepted By:**

**FAX OR EMAIL:**

Fax: (928) 759-3541  
 Email: : [emmanuelelca@gmail.com](mailto:emmanuelelca@gmail.com)  
 Subject Line: Audio Visual Technician

**MAIL:**

Emmanuel Lutheran Church  
 7763 E. Long Look  
 Prescott Valley, AZ 86314

**Job Description**

**Run audio, video, and lighting for Worship services.**

**Duties:**

- Perform weekly setup /tear down and operate video, audio, and lighting systems
- Oversee the set-up of microphones
- Maintain audio and video equipment including but not limited to: video cameras; switching gear; microphones; cords; projectors; amps; microphone packs
- Perform fundamental and needed troubleshooting and/or problem-solving expectations to “fix” routine and nominal issues
- Recruit and train volunteers for sound board with ability to work in a team environment
- Audio and Video record and store services, including special services such as: Lent, Easter, Christmas, Concert Series, Sunday School presentations, and VBS
- Upon training completion, sets up necessary video and audio equipment for weekly worship.
- For various events several times a year, completely sets up and tears down the video and audio equipment.
- And other duties as assigned

**Requirements:**

- The art (listening and analyzing) and technical aspects (actual adjustments) of mixing live video and sound.
- Use of effect units (camera, reverb, echo and compressor) both technical and artistic.
- Use of sound pressure meter to help gauge average listener sound level exposure and light meters for video
- Determining equipment settings to achieve optimal power-gain and signal-to-noise ratios
- Equipment interconnection: be able to completely setup and tear down the audio and video equipment

**Machines and Equipment Used:** Typical video or television camera and broadcast equipment, typical audio equipment such as microphones, mixers, and switching gear, and computers and their interfaces to the audio and video equipment.

<b>Reviewed By:</b>		<b>Date:</b>	
<b>Approved By:</b>		<b>Date:</b>	
<b>Last Updated By:</b>		<b>Date/Time:</b>	

